



American Planning Association
Colorado Chapter

Making Great Communities Happen

July 10, 2008

Dear Tom,

On behalf of the Awards Committee, I am pleased to inform you that your application for the *Fort Lupton Comprehensive Plan* was selected as an APA Colorado award recipient! Formal recognition will take place during the Awards Banquet, Thursday evening, September 11th, at the Conference in Breckenridge.

The *Comp Plan* was chosen for a Community Engagement Award because the Committee was impressed with the innovative ways of capturing public participation and the use of IGA's and other creative avenues. This Plan had great goals and is very realistic.

We'd like you to tell us the story of this project with still images and photos, that we will make into a professional PowerPoint presentation. Here is the outline of pictures we need:

- 2-4 images on the actual planning area
- 2-4 images on the plans/drawings etc
- 2-4 images of the people involved (optional)
- 3 bullet points on why the project or aspects of it are transferable
- 3 bullet points on the most valuable lessons learned

Please email or mail on a CD to the address below your images as JPEG or TIFF's of at least 300DPI resolution and text documents in Word no later than Monday, August 6. We believe this shouldn't take more than one hour of your time and that it will greatly enhance the Awards Presentation for your peers. This is a new venture for us, so we are happy to answer any questions or explain the idea further. Please communicate with me anne@britina.com if this creates any undue hardship or you cannot meet the deadline.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Anne Lane', written in black ink on a light background.

Anne Lane, AICP
APA Colorado
Awards Committee Chair